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अण्डमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
परिवहन निदेशालय
DIRECTORATE OF TRANSPORT

NOTIFICATION

Port Blair, dated the 4th June, 2010

No. 127/2010/F.No. 20-1/Estt/2009.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi, Notification No.14/3/60-ANI dated the 11th April, 1960, and in supersession of Notification No. 110/F.No. 42-35/79-TR dated 31st July, 1977, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, hereby makes the following rules regulating the method of recruitment to the post of **HEAD MECHANIC** borne in the establishment of the Directorate of Transport, Andaman and Nicobar Administration, namely:—

1. SHORT TITLE AND COMMENCEMENT:

- i) These Rules may be called the Andaman and Nicobar Administration (Head Mechanic in the Directorate of Transport) Recruitment Rules, 2010.
- ii) They shall come into force on the date of their publication in the Official Gazette.

2. NUMBER OF POST, CLASSIFICATION AND SCALE OF PAY:

The number of post, their classification and Pay Band & Grade Pay/Scale of Pay attached thereto, shall be as specified in paras 2 to 4 of the Schedule annexed hereto.

3. METHOD OF RECRUITMENT, AGE LIMIT AND QUALIFICATION:

The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in paras 5 to 15 of the said Schedule.

4. DISQUALIFICATION:

No person —

- (a) Who has entered into or contracted a marriage with a person, having a spouse living, or
 - (b) Who, having a spouse living has entered into or contracted a marriage with any person,
- shall be eligible for appointment to the said post ;

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. POWERS TO RELAX:

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of those rules with respect of any class or category of person.

6. SAVING:

Nothing in these rules shall effect reservation, relaxation of age limit and other concessions required to be provided for candidates belonging to the Scheduled Castes, Scheduled Tribes and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Lt. General (Retd.) Bhopinder Singh
LIEUTENANT GOVERNOR,
Andaman and Nicobar Islands.

By order and in the name of the Lieutenant Governor,

Sd/-
(K.C. Aggrawal)
Spl. Secretary-cum-Director of Transport

SCHEDULE

RECRUITMENT RULE FOR THE POST OF HEAD MECHANIC IN
MINISTRY/DEPARTMENT OF MOTOR TRANSPORT

1.	Name of post	Head Mechanic
2.	No. of post	7 (Seven)* 2010 *Subject to variation dependent on workload
3.	Classification	General Central Services Group 'C' Non-Gazetted, Non- Ministerial
4.	Pay Band & Grade Pay/Scale of Pay	PB-1 Rs. 5200-20200 + Grade Pay Rs. 2400
5.	Whether selection post or non-selection post	Selection
6.	Age for direct recruits	Male 18 - 33 years Female 18 - 38 years (Relaxable for Govt. Servants upto 5 years in accordance with the instructions/orders issued by the Central Govt. from time to time) Note : The crucial date for determining the age limit shall be the closing date for receipt of names/applications from Employment Exchange/Candidate
7.	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972	No
8.	Educational and other qualifications required for direct recruitment	<u>Essential :</u> i) Secondary School Examination (10 th Std.) pass from a recognized Board/University ii) Trade Certificate in Motor Mechanism from a recognized Industrial Training Institute (ITI) <u>Desirable :</u> 3 (Three) years experience in an Automobile Workshop

9.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Age : No Educational Qualification : No
10.	Period of probation, if any	02 (Two) years
11.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	100% by promotion failing which by direct recruitment
12.	In case of recruitment by promotion/ deputation/transfer, grades from which promotion/ deputation/transfer to be made	From amongst the Mechanics in the pay scale in PB-1 Rs. 5200-20200 with Grade Pay Rs. 1900 with 8 (Eight) years regular service in the grade
13.	If a DPC exists, what is its composition ?	<u>Group 'C' DPC (for considering cases) for promotion/confirmation consisting of :</u> 1. Director of Transport - Chairman 2. Mechanical Engineer, Directorate of Transport - Member 3. Assistant Engineer (Mech.), Workshop Division, APWD - Member 4. Assistant Director (Admn.), Directorate of Transport - Member
14.	Circumstances in which UPSC is to be consulted in making Recruitment Rules	Not applicable
15.	Duties and responsibilities	Attached as annexure to schedule

ANNEXURE**DUTIES AND RESPONSIBILITIES OF HEAD MECHANIC**

1. Head Mechanic shall be responsible for the repair and maintenance works in the Light as well as Heavy Motor Vehicles under the Motor Transport Department and A&N Administration.
2. To assist the Chargeman/Junior Engineer in carrying out the responsibilities of a workshop/STS Unit under the Motor Transport Department.
3. To perform all skilled as well as unskilled nature of works wherever necessary related to the workshop.
4. To ensure all preventive schedule maintenance in the motor vehicles of the Transport Department.
5. Head Mechanic shall maintain records pertaining to repair, maintenance, spare parts etc. wherever necessary.
6. Head Mechanic shall allocate work amongst the subordinate staff and responsible for any scheduled trips cancellation of buses on account of repair.
7. Head Mechanic shall be responsible for smooth running of workshop or STS Unit.
8. Head Mechanic shall undertake all other works as entrusted by the superiors.